

AGENDA

FOR A REGULAR MEETING ON TUESDAY, September 4, 2007
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
ROOM 200 OF THE COUNTY OFFICE BUILDING 9:00 A.M.
201 SOUTH JONES NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of August 27, 2007.
- E. Bids Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
 - 1. Accept, Award and/or Reject County Bid #HWY-1345 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from September 22, 2007 thru January 21, 2008.
- F. Old Business:
 - 1. Award and/or Reject County Bid #CT-1344 – Imaging and Mailing of approximately 118,000 each, 2007 Tax Statements for the County Treasurer.
- G. New Business:
 - 1. Discussion, Consideration, and/or Action on the Jail Report from Neil Vickers.
 - 2. Discussion, Consideration, and/or Action to Approve the renewal of County Bid #PA-1303 – Office Supplies, Furniture and Equipment for another year. All terms and conditions will remain the same. The renewal period will be from September 5, 2007 through September 4, 2008.
 - 3. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between Cleveland County Clerk's Office and Sooner Copy Machines for two (2) Sharp Copiers, Model #MX-M620N. Copier S/N #75007376, copy usage charge \$0.0075 and Copier S/N #75007156, copy usage charge \$0.0085 for all black and white copies. Contract effective August 1, 2007 through June 30, 2008.
 - 4. Discussion, Consideration, and/or Action to Approve the Renewal Contract between the Cleveland County Assessor and Colorado Customware, Inc. for support fees from July 1, 2007, thru June 30, 2008, in the amount of \$56,492.80. Marshall & Swift Cost Tables \$2,200.00 and the current hourly rate of \$150.00.

5. Discussion, Consideration, and/or Action to Approve the Commercial Lease Agreement between Cleveland County Commissioners and INOK Investments for Suite 101 and 123, of Triad Village Drive, Norman, OK. 73071 in the amount of \$2,209.33 per month from September 1, 2007 through August 31, 2008, on a month-to-month basis.
6. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Health Department and Joyce Gibson-Madden for Direct Observed Therapy (DOT) and related services to tuberculosis (TB) patients at a rate of \$6.00 per visit and mileage in accordance with the State Travel Reimbursement Act (STRA) with is currently \$.485 per mile for a maximum reimbursement of \$21,125.00. The contract shall begin on the date of approval through June 30, 2008.
7. Discussion, Consideration, and/or Action to Approve the Lease Agreement between the Cleveland County Sheriff's Office and Summit Mailing & Shipping Systems, Inc. for a IJ40 Hand Feed Postage Machine with 30# Scale. The effective date of the lease agreement is July 2, 2007 through 12 months with the option to renew up to 60-months. Cost per month is \$119.32, which included equipment, maintenance and meter rental, per State Contract #SW80049.
8. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Assessor and Summit Mailing & Shipping Systems Inc. for Mail Machine in the amount of \$137.50 per quarter and Scale in the amount of \$136.25 per quarter, beginning July 1, 2007 through June 30, 2008.
9. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Treasurer and General Mailing Equipment for an Ovation Letter Opener Model #3050 for \$295.00 per year, Conveyor Model #KBS-2 for \$95.00 per year and a 5" Print System for \$195.00 per year, beginning September 1, 2007 through September 1, 2008.
10. Discussion, Consideration, and/or Action to Approve the Engineering Contract, Modification Agreement and Claim from Geotechnical Investigation for Project No. BRO-114D(153)CO, District #3 Bridge over Pond Creek, 3.0 miles North and 5.9 miles East of Spring Hill, in the amount of \$9,398.00.
11. Discussion, Consideration, and/or Action to Approve the Claim from EST, Inc, for Project No. BRO-114D(150)CO, District #3 Bridge over Boone Creek, 0.3 miles South and 1.9 miles West of Slaughterville, in the amount of \$1,360.00.
12. Discussion, Consideration, and/or Action to Approve the Claim from EST, Inc., Plan in Hand Plans and Reports for Project No. BRF-114C(151)CO, District #2 Bridge over Spring Creek, 1.2 miles East of Needmore, in the amount of \$5,000.00.

13. Discussion, Consideration, and/or Action to Approve the Claim from EST, Inc., for Off System Bridge Inspection for Project No. BR-NBIS(602)CO in the amount of \$709.30.
14. Discussion Consideration, and/or Action to Approve the sale of County owned property obtained by Cleveland County at the 1960 tax resale: Bidder for the property: Victoria Farrar. Successful Bidder for the property: Sue Schrag for Norman Rentals, LLC. Successful Bid Amount: \$550.00. Property Description: Watson, Lot 6, Block 1, Cleveland County, Oklahoma.
15. Discussion Consideration, and/or Action to Approve the sale of County owned property obtained by Cleveland County at the 1993 tax resale: Bidder for the property: Victoria Farrar. Successful Bidder for the property: Victoria Farrar. Successful Bid Amount: \$300.00. Property Description: Woodhaven, Lot38B, Block 1, Cleveland County, Oklahoma.
16. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
 - a. #J219-7 Camera
 - b. #J219-13 Multiplexer Model DPX16
 - c. #J219-14 Phillips VCR Model TL24A
 - d. #J219-15 Orion TV Model 1333
 - e. #J219-16 Camera
 - f. #J219-17 Camera
 - g. #J219-18 Camera
 - h. #J219-22 Orion TV Model 1333
 - i. #J219-23 Mitsubishi VCR Model HS 1280U
 - j. #J219-24 Camera
 - k. #J219-25 Camera
 - l. #J219-26 Camera
 - m. #J110-4 Omni Time Clock
 - n. #J105-215 Hon Ex Pos Pneu D Chair
 - o. #J105-193 Hon Grade 3 Blue Chair
 - p. #J105-242 Task Chair
 - q. #J201-26 IBM Wheel Writer 3
 - r. #J201-27 IBM Wheel Writer 3
 - s. #J201-29 IBM Wheel Writer 3
 - t. #J201-31 IBM Wheel Writer 3
 - u. #J201-33 Panasonic Typewriter
 - v. #J217-21 Table for Workstation
 - w. #J217-22 Table for Workstation
 - x. #L102-106 Steno Chair Crown II
 - y. #JMC-205-2 Microx Duplication
 - z. #JMC-205-7 Microx File

(The above items are from the Cleveland County Court Clerk's Office and were junked.)

17. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
 - a. #F213-20 Copier Model AR-651
 - b. #F213-21 Copier Model AR-651(The above items are from the Cleveland County Clerk's Office and were traded.)

18. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
 - a. #H216-1 Digital Postage Machine Model IJ35AL
 - b. #H216-2 Digital Postage Scale(The above items are from the Cleveland County Assessor's Office and were traded.)

19. Discussion, Consideration, and/or Action to Approve the Resolution Disposing of Equipment as follows:
 - a. #H110-21 Computer Table
 - b. #H110-22 Computer Table
 - c. #H110-23 Computer Table
 - d. #H110-24 Computer Table
 - e. #H110-27 End Table
 - f. #H110-28 Table
 - g. #H110-29 Table
 - h. #H110-5 Folding Table
 - i. #H201-19 Typewriter
 - j. #H201-20 Typewriter
 - k. #H214-2 Time Clock
 - l. #H218-113 Optiplex GX110
 - m. #H218-114 Optiplex GX110
 - n. #H218-117 Optiplex GX110
 - o. #H218-125 Optiplex GX110
 - p. #H218-126 Optiplex GX110
 - q. #H218-127 Optiplex GX110
 - r. #H218-128 Optiplex GX110
 - s. #H218-129 Optiplex GX110
 - t. #H218-130 Optiplex GX110
 - u. #H218-131 Optiplex GX110
 - v. #H218-132 Optiplex GX110
 - w. #H218-133 Optiplex GX110
 - x. #H218-134 Optiplex GX110
 - y. #H218-135 Optiplex GX110
 - z. #H218-136 Optiplex GX110(The above items are from the Cleveland County Assessor's Office and are surplus.)

20. Approve the July, 2007, monthly report for the Cleveland County Sheriff Cash Bond.

21. Approve the following Blanket Purchase Orders:

a. General Fund

08-1624 – F2	Sooner Copy Machines	\$	4,750.00
08-1667 – FF2	Home Depot Credit Services		500.00
08-1672 – C2	Financial Equipment Company		3,724.00
08-1676 – SM2	Ace Hardware		1,000.00
08-1688 – B2B	Ben E. Keith		2,000.00

b. Highway Fund

08-1601 – T2A	Copelin’s Office Center		500.00
08-1603 – T2A	Bruckner’s Truck Sales, Inc.		2,500.00
08-1659 – T2A	Zep Manufacturing Company		500.00
08-1668 – T2A	Sears Commercial One		750.00
08-1669 – T2A	UniFirst		1,500.00
08-1678 – T2A	T & W Tire		3,000.00
08-1681 – T2A	Bruckner’s Truck Sales, Inc.		1,500.00
08-1682 – T2A	O’Reilly Automotive		1,500.00

c. Health Fund

08-1614 – MD2	Ace Hardware		300.00
08-1615 – MD2	Moore Ace Hardware		300.00

d. Sheriff Revolving Fund

08-1679 – CFBRE2	Ken’s Discount Pharmacy		1,500.00
08-1689 – CFBRE2	Sysco Food Services of Oklahoma		5,000.00

22. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0461 – B2A

07-0060 – H2

08-0195 – T2A

07-5013 – MD2

07-3599 – CFB2

07-3561 – T2A

23. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 07/08

a. General Fund	\$ 95,266.09
b. Highway Fund	11,631.74
c. Health Fund	13,981.98
d. Sheriff Revolving Fund	310.80
e. Sheriff Triad Fund	39.93
f. Sheriff Commissary Fund	718.50
g. Fair Board Fund	514.77

FY 06/07

a. Health Fund	\$ 3,229.34
b. Sheriff Service Fee Fund	85.99

H. Miscellaneous Discussion.

I. Adjourn.

Date posted: August 30, 2007

County Clerk